

**WEST DEER
TOWNSHIP
SUPERVISORS
MEETING**



May 15, 2019

6:30 p.m./Regular Business Meeting

Members present:
Dr. DiSanti _____
Mrs. Jordan _____
Mr. Karpuzi _____
Mr. Maudhuit _____
Mrs. Romig _____
Mr. Vaerewyck _____
Mrs. Hollibaugh _____

**WEST DEER TOWNSHIP
Board of Supervisors
May 15, 2019**

6:30 pm: Regular Business Meeting

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Registered Comments from the Public**
5. **Comments from the Public**
6. **Accept minutes**
7. **Monthly Financial Report**
 - A. **Finance Officer's Report**
 - B. **List of Bills**
8. **Police Chief's Report**
9. **Building Inspector/Code Enforcement Officer's Report**
10. **Parks & Recreation Board Report**
11. **Engineer's Report**
12. **Acceptance: Resignation of Part-Time Police Officer**
13. **Approval: Full-Time Officer Process**
14. **Authorization: Sale of Public Works Dump Truck**
15. **Authorization: Sale of Public Works Mower**
16. **Authorization: Purchase of Picnic Tables**
17. **Discussion: Purchase of Senior Center Heating Units**
18. **Discussion: Police Sergeant Promotion**
19. **Discussion: Newsletter Content**
20. **Committee Reports**
21. **Old Business**
22. **New Business**
23. **Announcements (Rabies Clinic, Memorial Day Services)**
24. **Set Agenda: July 17, 2019**
25. **Comments from the Public**
26. **Adjournment**

1 Call to Order

2 Pledge of Allegiance

3 Roll Call - Mr. Mator . . .

REGISTERED COMMENTS FROM THE PUBLIC

- None

4

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE APRIL 17, 2019 MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE MINUTES OF THE APRIL 17, 2019 MEETING AS PRESENTED.

MOTION SECOND AYES NAYES

MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

6

The West Deer Township Board of Supervisors held their Regular Meeting at the West Deer Township Municipal Building. Members present: Shirley Hollibaugh, Chairwoman; Richard W. DiSanti, Jr.; Beverly Jordan; Arlind Karpuzi; Shawn Maudhuit; and Gerry Vaerewyck. Member absent: Joyce A. Romig. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Sandy Nelko, representing Shoup Engineering.

PLEDGE OF ALLEGIANCE

Chairwoman Hollibaugh opened and welcomed everyone to the meeting.

Roll Call taken by Mr. Mator – Quorum present.

Mr. Happel announced the Board held an Executive Session at 6:30 p.m. to discuss personnel issues.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- Ms. Sandy Koski, Eisenhower Drive, Russellton
 - Ms. Koski expressed her concerns on vehicles speeding in the Russellton No. 2 area, and stated she felt it is a very dangerous situation -- especially with children in the neighborhood riding their bikes, playing, etc. She requested that the speed limit be lowered from 25 mph, and that signage be added.
- Ms. Jamie Ross, Eisenhower Drive, Russellton
 - Ms. Ross also commented on the speeding issues in Russellton No. 2.

Chief Lape indicated the Police are aware of the situation and several individuals in the area have been cited. The Chief also advised the residents not to approach the drivers that are speeding, and to always contact the Police.

ACCEPT MINUTES

Supervisor Vaerewyck mentioned that he would like the minutes modified to include comments from Representative Brooks' office that "the Township did not respond to his letter that he sent in."

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to accept the minutes of the 20 March 2019 meeting as presented with the addition of Mr. Felack stating he did not receive a response from the Township. A roll call vote was taken. Members voting yes: Mrs. Jordan; Mr. Maudhuit; Mr. Vaerewyck; Dr. DiSanti; and Mrs. Hollibaugh. Member abstaining: Mr. Karpuzi (absent from meeting). Motion carried, 5-yes, 0-no, 1-abstention.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 March 2019

I - GENERAL FUND:

	<u>March</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	285,732.66	1,066,781.65	16.72%
Expenditures	295,149.73	951,002.69	14.91%

Cash and Cash Equivalents:

Sweep Account		223,052.37	
			223,052.37

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted		15,946.22	
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Fire Tax Fund:

Sweep Account - Restricted		32,499.77	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		375,051.58	
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423,497.57

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved		195,086.45	
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Capital Reserve Fund:

Sweep Account - Reserved		1,338,245.56	
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1,533,331.99

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

		0.00	
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0.00

TOTAL CASH BALANCE 3/31/19

2,179,881.93

Interest Earned March 2019

951.09

	<u>3/1/2019</u>	<u>March</u>	<u>3/31/2019</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	\$202,987.18	\$2,607.94	\$200,945.83
NexTier Bank VFC #2	\$437,347.31	\$2,680.96	\$435,941.02

Restricted –restricted by legal or contractual requirements Reserved – earmarked for a specific future use

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to approve the Finance Officer's Report as submitted. Motion carried unanimously 6-0.

LIST OF BILLS

Bearcom	194.97
Best Wholesale Tire Co., Inc.....	882.55
General Code.....	3300.00
Griffith, McCague & Happel, PC.....	1149.50
Hei-Way, LLC.....	2681.08
Jordan Tax Service, Inc.....	2847.39
Office Depot.....	377.47
Shoup Engineering Inc.	892.50
Stephenson Equipment, Inc.....	6574.98
Toshiba Financial Services.....	486.02
Tristani Brothers, Inc.....	2957.44
Wine Concrete Products, Inc.....	2520.00

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 6-0.

POLICE CHIEF’S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of March 2019. A copy of the report is on file at the Township. Questions and comments followed.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER’S REPORT

Mr. Bill Payne was absent from the meeting but provided a summary report on Code Enforcement for the month of March 2019. A copy of the report is on file at the Township.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

Mrs. Stark reported ninety-three children attended the Easter Egg Hunt – even though it was pouring rain – and \$143.00 was collected in donations. Mrs. Stark also reported that Mrs. Jordan was once again the Easter Bunny.

Mrs. Jordan indicated she is President for one of the Boosters (Boosters Unite), and commented on the upcoming Dodgeball Tournament at the High School. Mrs. Jordan addressed the Board and requested that she would like to use the donations from the Egg Hunt – as well as her personal funds – to purchase wristbands for each participant that says, “You Matter.”

At this time, Mr. Karpuzi indicated he doesn’t think the cost should come from one Supervisor and informed the Board he would share the cost with Mrs. Jordan. Mrs. Jordan said it would be reported to Mr. Mator for auditing purposes. There were no objections.

ENGINEER’S REPORT

The Board received the Engineer’s Report submitted by Shoup Engineering, Inc. Mrs. Sandy Nelko represented Shoup Engineering, Inc., and summarized the meeting attendance and details of her formal report:

Projects

- 2019 Road Improvement Program
 - Mrs. Nelko stated that contracts have been executed with Youngblood Paving for both the hot mix and cold mix asphalt paving projects. She added that a preconstruction meeting was held with Youngblood Paving to review the streets and scope of work, and that it is anticipated that work will begin within the next few weeks.

Development/Subdivision Reviews

- None

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

The Board is in receipt of a resignation letter from part-time Officer Nicholas J Bartoszewicz, effective 30 April 2019.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Jordan to accept the resignation of Officer Nicholas J. Bartoszewicz as a part-time police officer of West Deer Township effective 30 April 2019, and wish him the best of luck. Motion carried unanimously 6-0.

AUTHORIZATION: HIRING OF PART-TIME POLICE OFFICER

The Board received a memorandum from Chief Lape recommending the hiring of Dominic Rigous for the position of part-time police officer.

A satisfactory background check was performed.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to hire Dominic Rigous as a part-time police officer of West Deer Township, with the condition he completes all the necessary steps in obtaining his certification from the PA Municipal Officers Training Commission. Motion carried unanimously 6-0.

Mr. Rigous was present at the meeting and provided the Board with a short history of his background and thanked the Board.

AUTHORIZATION: SALE OF 2001 HARLEY DAVIDSON MOTORCYCLE

The Township advertised for bids for the sale of a donated 2001 Harley Davidson Willie G. Motorcycle, with the proceeds to be used towards the purchase of police equipment. Sealed bids were to be received until 8 April 2019 at 1:30 p.m., but no bids were received.

The motorcycle has never been removed from its original packing crate, and the Board set a minimum bid of \$17,500.00. Chief Lape is requesting permission to re-advertise – to also now include eBay – a reduced minimum bid of \$12,500.00.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the re-advertisement of the 2001 Harley Davidson Willie G. Motorcycle, with a minimum bid set at \$12,500.00. Motion carried unanimously 6-0.

AUTHORIZATION: ADVERTISEMENT OF PUBLIC WORKS DUMP TRUCK & MOWER

Public Works Foreman John Yourish requested the Board authorize advertisements for the sale of the following truck and mower:

- 1) 2010 Ford F550 Super Duty 5-ton dump truck with plow & salt spreader, as is condition.
- 2) 2013 Hustler Super Z HD mower, as is condition.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to authorize the sealed bid advertisements for the sale of the 2010 dump truck and a 2013 Hustler Super Z HD mower. Motion carried unanimously 6-0.

AUTHORIZATION: ADVERTISEMENT OF DCNR C2P2 GRANT COMPONENTS

As part of the DCNR C2P2 Grant awarded to the Township, the DCNR requires that certain phases and components of the project be formally bid or sourced through the CoStars Program.

The Township Engineer and Township Manager are requesting permission to advertise components of the project as needed. The Board of Supervisors would then be presented with the components for approval or denial at their business meeting.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Karpuzi to authorize the Township Engineer and Township Manager to advertise components of the DCNR C2P2 Grant project as needed. Motion carried unanimously 6-0.

AWARD: FAWN HAVEN CURED-IN PLACE PIPING BID

As part of the CoStars bidding program, the Board received a price quote from Insight Pipe Contracting, LLC to rehabilitate 112 linear feet of 15” storm sewer with CIPP lining on West Stag Drive in Fawn Haven.

It is the recommendation of the Public Works Committee that this necessary work be performed, and it has been budgeted.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Karpuzi to award the bid to Insight Pipe Contracting, LLC in the amount of \$7,772.80 to complete the cured-in-place piping of Fawn Haven as quoted. Motion carried unanimously 6-0.

AWARD: TOWNSHIP NEWSLETTER AND POSTAGE BID

With the Town Flyer no longer being published, the Supervisors budgeted funds for additional forms of outreach in 2019.

At a meeting earlier this year, the Board of Supervisors authorized the Township Manager to receive bids for a Township newsletter. Bids were received for printing, and the administration established a mailing list of all residential addresses for an accurate postage bid. The bids were received as follows:

BIDDERS	PRINTING	POSTAGE	TOTAL
Molnar Printing	\$3,105.00	\$686.31	\$3,791.31
Print Tech	\$3,760.36	\$536.61	\$4,296.97
Print King	\$4,512.12	\$913.30	\$5,425.42
Knepper Press	\$2,590.00	N/A	N/A
Print Express	\$4,730.00	N/A	N/A

Mr. Karpuzi commented on the information received and thanked Mr. Mator. Mr. Karpuzi also commented on the newsletter, social media and text messaging and feels the Township is going in the right direction. Some discussion was held on the bids and the cost of the postage.

MOTION BY Supervisor Karpuzi and SECONDED BY Supervisor Jordan to award the bid to print, prepare, and mail a Township newsletter in July 2019 to Molnar Printing at a cost not to exceed \$4,000.00. Motion carried unanimously 6-0.

DISCUSSION: POLICE PART-TIME EMPLOYMENT

With the regularity of part-time officers leaving our Department for full-time positions elsewhere, and with the number of candidates to replace them dwindling – both through numbers of people entering the academies and through competition from other municipalities – the Financial and Legal Committee has been discussing options with the Chief of Police and Township Manager.

Dr. DiSanti commented that the Committee met on the hiring of a full-time police officer(s) – as well as the cost – and discussed various options. Dr. DiSanti commented on the concerns, number of calls that have escalated throughout the years, and the need for full-time officers.

Chief Lape presented and summarized a detailed breakdown on financing/cost and commented on part-time officers leaving to go to full-time jobs. A discussion was held on future retirement of officers, training of officers/cost/budget, increase of calls, shortage of money, cost next year/future years.

Mr. Vaerewyck commented he would like the School District and the other two municipalities to pay their fair share for the officers at the School; not just West Deer.

Much discussion was held.

This item will be placed on the May agenda to start the testing process. The Board can review the detailed breakdown submitted by the Chief.

COMMITTEE REPORTS

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Vaerewyck – EMS Committee
- 2) Mrs. Romig – ABSENT – Engineering & Public Works Committee
- 3) Dr. DiSanti – Financial, Legal & Human Resources Committee
- 4) Mrs. Jordan – Parks & Recreation Committee
- 5) Mr. Karpuzi – Zoning, Planning & Code Committee
- 6) Mr. Karpuzi – North Hills COG Report

OLD BUSINESS

- Mrs. Hollibaugh reported that both she and Mrs. Romig attended the Allegheny County Association of Township Officials Spring Conference at Seven Springs, and that they will both report on the conference at the next meeting. Mrs. Hollibaugh reported she did receive two checks totaling \$110,383.59 from the MRM Property Liability & the Workers Compensation for the Township.
- Mr. Karpuzi reported Lowes is building and supplying the materials for the Little Free Libraries. Mr. Karpuzi also indicated there will be possibly five locations at this time.

NEW BUSINESS

- None

SET AGENDA: REGULAR BUSINESS MEETING

15 May 2019

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks and Recreation Board
12. Engineer's Report
13. Approval: Hiring Part-time Police Officer
14. Committee Reports
15. Old Business
16. New Business
17. Set Agenda/June 19, 2019
18. Comments from the Public
19. Adjournment

Items Added:

*Full-Time Officer Process Approval

*Purchase 2020 Ford Interceptor SUV

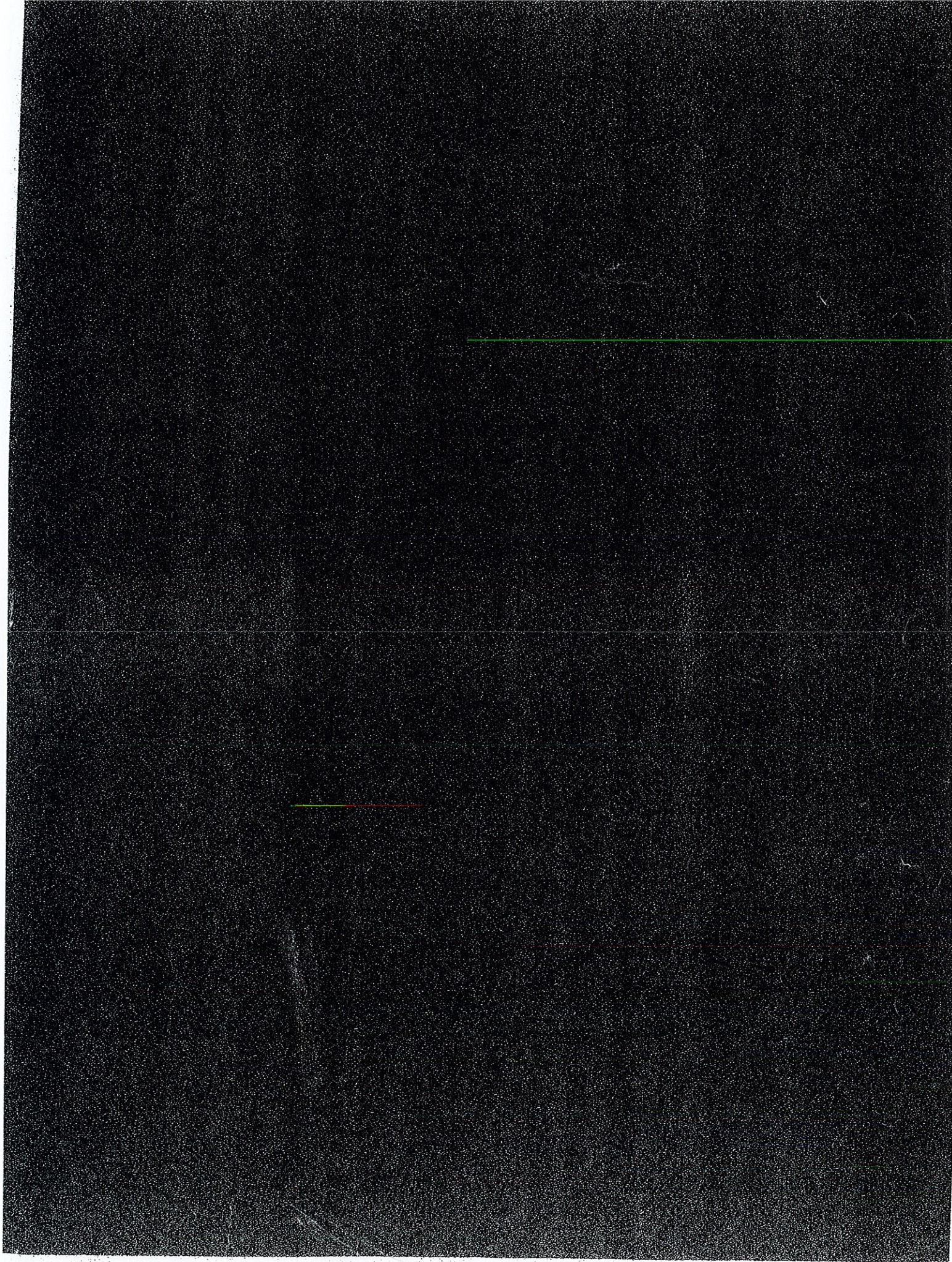
COMMENTS FROM THE PUBLIC:

- Mr. Arlind Karpuzi thanked Chief Wiegand from Fire Department No. 3 for letting him ride with him on a few fire calls and for explaining the fire department procedures.

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor DiSanti to adjourn the meeting at 8:15 p.m. Motion carried unanimously 6-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

MRS. NARDIS.....

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

MOTION SECOND AYES NAYES

MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

7-A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
April 30, 2019

I - GENERAL FUND:

	<u>April</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	792,250.80	1,859,032.45	29.14%
Expenditures	288,032.37	1,244,839.80	19.51%

Cash and Cash Equivalents:

Sweep Account

759,407.46

759,407.46

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

28,960.31

Fire Tax Fund:

Restricted

39,115.75

State/Liquid Fuels Fund:

Restricted

355,248.06

423,324.12

Investments:

Operating Reserve Fund:

Reserved

195,273.65

Capital Reserve Fund:

Reserved

1,338,249.15

1,533,522.80

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 4/30/19

2,716,254.38

Interest Earned April 2019

960.95

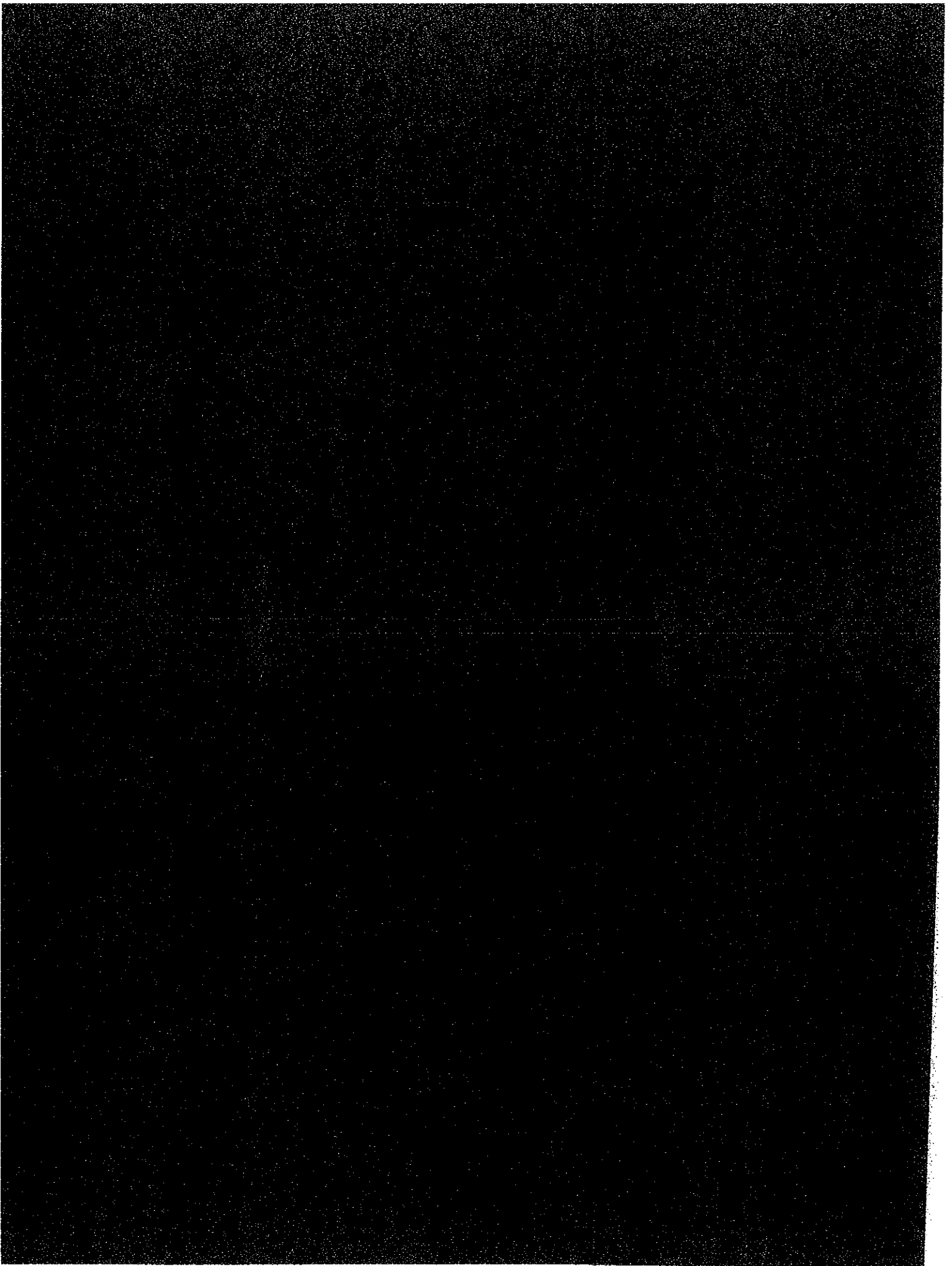
	<u>4/1/2019</u>		<u>April</u>		<u>4/30/2019</u>
	<u>Debt Balance</u>		<u>Principal</u>		<u>Debt Balance</u>
			<u>Payment</u>		
Mars National - VFC #3	200,840.71	\$	2,607.94		198,648.71
NexTier Bank VFC #2	435,941.02	\$	2,680.96		434,666.75

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2019

	<u>APRIL</u>	<u>YTD</u>
GENERAL FUND	\$102.98	\$104.60
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$12.94	\$32.00
OPERATING RESERVE	\$187.11	\$727.74
STATE FUND	\$654.22	\$1,638.20
CAPITAL RESERVE	<u>\$3.70</u>	<u>\$15.04</u>
TOTAL INTEREST EARNED	<u><u>\$960.95</u></u>	<u><u>\$2,517.58</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

MOTION SECOND AYES NAYES

MR. MAUDHUIT	—	—	—	—
MRS. ROMIG	—	—	—	—
MR. VAEREWYCK	—	—	—	—
DR. DISANTI	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—

7-B

By Name
Cutoff as of: 12/31/9999

Time: 08:19 am
Date: 05/09/2019
Page: 1

Due Dates: 05/15/2019 thru 05/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: AMERIKOHL AGGREGATES INC									
00338 AMERIKOHL TRANSPORT	430.372	25285	1703.73				1703.73		
Road: Delivery of Limestone	0419	04/22/2019	05/15/2019	04/23/2019					
Name: AMERIKOHL AGGREGATES INC									
00337 AMERIKOHL AGGREGATES	430.372	34868	2802.83				2802.83		
Road: Limestone	0419	04/22/2019	05/15/2019	04/23/2019					
Name: AMERIKOHL TRANSPORT INC									
00674 BEARCOM	430.327	4821321	57.47				57.47		
POL: Radio Equip Maint	0519	05/01/2019	05/15/2019	05/02/2019					
00674 BEARCOM	410.328	4822009	137.50				137.50		
POL: Radio Equipment Maint	0519	05/02/2019	05/15/2019	05/03/2019					
Name: BEARCOM									
00553 BEST WHOLESALE TIRE	410.374	14693	418.15				418.15		
Police:Car#36-rotors/brake pad0419	0419	04/03/2019	05/15/2019	05/08/2019					
00553 BEST WHOLESALE TIRE	410.374	14724	90.00				90.00		
Police:Car#38-alignment	0419	04/05/2019	05/15/2019	05/08/2019					
00553 BEST WHOLESALE TIRE	410.374	14729	132.65				132.65		
Police:Car#33-Inspection/oil	0419	04/09/2019	05/15/2019	05/08/2019					
00553 BEST WHOLESALE TIRE	410.374	14792	45.00				45.00		
Police:Trailer: Inspection	0419	04/16/2019	05/15/2019	05/08/2019					
00553 BEST WHOLESALE TIRE	410.374	14807	64.53				64.53		
Police:Car #31: Rotation/oil	0419	04/17/2019	05/15/2019	05/08/2019					
00553 BEST WHOLESALE TIRE	410.374	14878	80.00				80.00		
Police:Car #34:Inspection	0419	04/26/2019	05/15/2019	05/08/2019					
Name: BEST WHOLESALE TIRE CO, INC									
10315 GRIFFITH, MCCAGUE &	404.111	273702	1007.00				1007.00		
Legal Services: General	0419	04/30/2019	05/15/2019	05/08/2019					
Name: GRIFFITH, MCCAGUE & HAPPEL, PC									
00005 HEI-WAY, LLC	430.372	90409010	159.78				159.78		
Road: Cold Patch	0419	04/10/2019	05/15/2019	04/11/2019					

By Name
Cutoff as of: 12/31/9999

Time: 08:19 am
Date: 05/09/2019
Page: 2

Due Dates: 05/15/2019 thru 05/15/2019

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00005	HEI-WAY, LLC	430.372	90410014	172.07				172.07		
Road:	Cold Patch	0419	04/11/2019	05/15/2019	04/12/2019					
00005	HEI-WAY, LLC	430.372	90411004	166.34				166.34		
Road:	Cold Patch	0419	04/12/2019	05/15/2019	04/15/2019					
00005	HEI-WAY, LLC	430.372	90416003	155.69				155.69		
Road:	Cold Patch	0419	04/17/2019	05/15/2019	04/19/2019					
00005	HEI-WAY, LLC	430.372	90417010	167.16				167.16		
Road:	Cold Patch	0419	04/18/2019	05/15/2019	04/23/2019					
00005	HEI-WAY, LLC	430.372	90418022	156.51				156.51		
Road:	Cold Patch	0419	04/19/2019	05/15/2019	04/23/2019					
00005	HEI-WAY, LLC	430.372	90419006	186.00				186.00		
Road:	Cold Patch	0419	04/22/2019	05/15/2019	04/23/2019					
00005	HEI-WAY, LLC	430.372	90422016	201.57				201.57		
Road:	Cold Patch	0419	04/25/2019	05/15/2019	04/24/2019					
00005	HEI-WAY, LLC	430.372	90423021	158.14				158.14		
Road:	Cold Patch	0419	04/24/2019	05/15/2019	04/25/2019					
00005	HEI-WAY, LLC	430.372	90424020	164.70				164.70		
Road:	Cold Patch	0419	04/25/2019	05/15/2019	04/26/2019					
00005	HEI-WAY, LLC	430.372	90426010	127.01				127.01		
Road:	Cold Patch	0419	04/29/2019	05/15/2019	04/30/2019					
00005	HEI-WAY, LLC	430.372	90429011	154.05				154.05		
Road:	Cold Patch	0419	04/30/2019	05/15/2019	05/01/2019					
00005	HEI-WAY, LLC	430.372	90430017	153.23				153.23		
Road:	Cold Patch	0519	05/01/2019	05/15/2019	05/02/2019					
00005	HEI-WAY, LLC	430.372	90501025	160.60				160.60		
Road:	Cold Patch	0519	05/02/2019	05/15/2019	05/03/2019					
00005	HEI-WAY, LLC	430.372	90503007	164.70				164.70		
Road:	Cold Patch	0519	05/06/2019	05/15/2019	05/07/2019					
00005	HEI-WAY, LLC	430.372	90506022	163.88				163.88		
Road:	Cold Patch	0519	05/07/2019	05/15/2019	05/08/2019					
Name: HEI-WAY, LLC										
2611.43										
2611.43										

By Name
Cutoff as of: 12/31/9999

Time: 08:19 am
Date: 05/09/2019
Page: 3

Due Dates: 05/15/2019 thru 05/15/2019

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: JORDAN TAX SERVICE, INC.									
00106 JORDAN TAX SERVICE, Delinquent R E Tax Commission	403.140	4-C-#114	2606.54				2606.54		
	0419	04/15/2019	05/15/2019						
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE	410.374	9825-46	603.36				603.36		
Police: CAR #38 TIRES	0419	04/08/2019	05/15/2019						
00362 KRESS TIRE	430.374	9831-16	96.00				96.00		
Road Trk #3-Used TIRES	0419	04/18/2019	05/15/2019						
Name: KRESS TIRE									
00325 MRM WORKERS' COMP FU 4th Install of 4:Workmen's Com	486.354	1819PRJ9871	16749.43				16749.43		
	519	05/15/2019	05/15/2019						
Name: MRM WORKERS' COMP FUND									
00657 OFFICE DEPOT	409.226	300951335001	67.17				67.17		
Cleaning Supplies	0419	04/11/2019	05/15/2019						
00657 OFFICE DEPOT	406.210	300967801001	123.02				123.02		
Office Supplies	0419	04/11/2019	05/15/2019						
00657 OFFICE DEPOT	409.226	300967801001	32.06				32.06		
Cleaning Supplies	0419	04/11/2019	05/15/2019						
Name: OFFICE DEPOT									
00014 ROADS SAFE TRAFFIC SYS	430.245	93833	145.00				145.00		
Road: 3/31-Signs: Serbrooke/whi	50419	04/01/2019	05/15/2019						
Name: ROADS SAFE TRAFFIC SYSTEMS									
00830 SHOU P ENGINEERING IN	408.313	19-128	888.00				888.00		
Engineering: Miscell laneous	0419	04/30/2019	05/15/2019						
00830 SHOU P ENGINEERING IN	408.316	19-135	23245.00				23245.00		
Engineering: 2019 Road Improvem	0419	04/30/2019	05/15/2019						
Name: SHOU P ENGINEERING INC.									
00074 STEPHENSON EQUIPMENT	430.374	18015233	588.40				588.40		
Road: float valve/o-ring/washer	0419	04/18/2019	05/15/2019						
Name: STEPHENSON EQUIPMENT, INC.									
			588.40				588.40		

By Name
Cutoff as of: 12/31/9999

Time: 08:19 am
Date: 05/09/2019
Page: 4

Due Dates: 05/15/2019 thru 05/15/2019

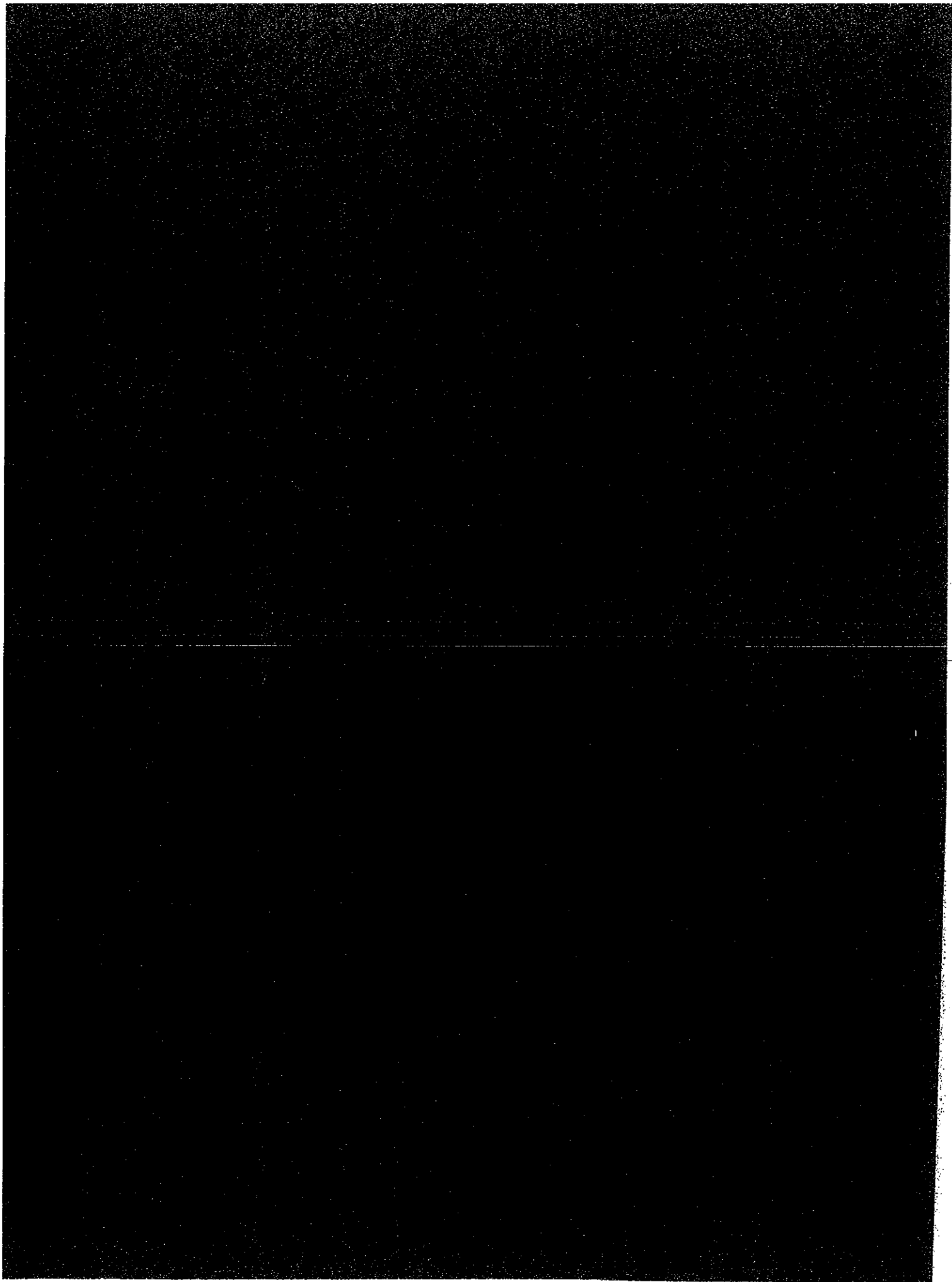
Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
TOSHIBA FINANCIAL SE 410.261									
00577	TOSHIBA FINANCIAL SE 410.261	69560495	241.26				241.26		
Lease & Maintenance of Copiers0419									
00577	TOSHIBA FINANCIAL SE 406.261	69560495	435.16				435.16		
Lease & Maintenance of Copiers0419									
Name: TOSHIBA FINANCIAL SERVICES									

00067	TRISTANI BROTHERS, I 430.374	190434	743.74				743.74		
Road:2012 App Trailer:Inspection0419									
00067	TRISTANI BROTHERS, I 430.374	190435	274.00				274.00		
Road:2012 F550:Taillight withIn0419									
00067	TRISTANI BROTHERS, I 430.374	190436	100.00				100.00		
Road:2018 F550:Inspection 0419									
00067	TRISTANI BROTHERS, I 430.374	190437	751.97				751.97		
Road:2016 F550:Front/Rear Brake0419									
00067	TRISTANI BROTHERS, I 430.374	190438	680.00				680.00		
Road:Skid load:Control Valve-L0419									
00067	TRISTANI BROTHERS, I 430.374	190439	343.22				343.22		
Road:2014 Viking trail-Lights/0419									
00067	TRISTANI BROTHERS, I 430.374	190440	100.00				100.00		
Road:2011 F550:Inspection 0419									
Name: TRISTANI BROTHERS, INC.									

00211	YOUNGBLOOD PAVING IN 430.610	#1	327252.35				327252.35		
#1-Paving Project Application 0519									
Name: YOUNGBLOOD PAVING INC									

			2992.93				2992.93		

FINAL TOTALS:			385215.97				385215.97		



POLICE CHIEF'S REPORT

CHIEF LAPE.....

8

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: May 7, 2019

Attached is the Officer's Monthly Report for April 2019.

JB

CC: D. Mator, Manager
S. Hollibaugh, Chairwoman
R. DiSanti
B. Jordan
A. Karpuzi
S. Maudhuit
J. Romig
G. Vaerewyck

Points of Interest

April 2019

Chief Jonathan Lape

- April 1- Meet with Karen Beck
- April 4 & 5- Assisted with ALLICE Drills at all Deer Lakes Schools.
- April 8 – 10- Assisted with severe weather drills at all Deer Lakes Schools.
- April 15- Attended Financial and Legal Committee Meeting.
- April 24- Attended Community Days Meeting

K9 Officer Edward Newman

- April 10- Training at Preston Park in Butler County
- April 24-26- Attended Blue Line K9 Conference.
- Organized K9/ Explorer Golf Outing throughout month- golf outing scheduled for May 3 at Pittsburgh North Golf Club (fundraised a total of \$11,778.45)

Sergeant Mikus & Officer Petosky

- April 12- SRT weaponry and positive ID drills at Hampton Twp. Police Range
- April 26- SRT hostage rescue training at Ross Twp. Monastery

Explorers

- April 6- Explorer Stipetich participated in ride along with Officer Newman
- April 17- Explorer Stipetich participated in ride along with Officer Evan
- April 18- Officer Evan instructed the Use of Force Simulator
- April 25- Officer Burk and Officer Shurina instructed Defensive Tactics

School District Details

- See attached SRO/ Security Details and Logs
- April 4,5- Conduct ALICE Drills for all four schools: Chief Lape, Sgt. Bailey, Sgt. Loper, SRO Officer Gizienski, SRO Officer Shurina, Officer Fedunok, Officer Trocki assisted.
- April 5- SRO Officer Shurina was accompanied by four Deer Lakes students for job shadow program, the students assisted with Middle School ALICE drill.
- April 8, 9, 10- Conduct Severe Weather Safety Drills; all schools: Chief Lape, Sgt. Bailey, Officer Gizienski, Officer O'Connor, Officer Bartoszewicz assisted.

Misc. Details

- April 8-11- Sgt. Loper & Officer Dobson attended DUI Conference in State College.
- April 15, 16, 17, 18, 19- All officers attended SIMTAC training at Hampton Twp. Community Center (Sgt. Loper & Officer Dobson assisted with instruction)
- April 18- Sgt. Loper qualified newly hired P/T Officer Rigous; Administrative Assistant Jen Borczyk submitted all paperwork for Police Certification.
- April 22- Officer Rigous obtain Police Certification
- April 24- Officer Dobson attended UCR Summary Training
- April 24- Officer Elza attended Vehicle Search and Seizure Training
- April 25- Administrative Assistant Jen Borczyk attended UCR Summary Training

OFFICER'S MONTHLY REPORT
APRIL 2019

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	52	180	232
CALLS FOR SERVICE/FIELD CONTACTS	569	1672	2241
ALL OTHER CALLS	335	1503	1838
TOTALS CALLS FOR SERVICE	1096	3355	4451
 <u>ARRESTS</u>			
ADULT	3	19	22
JUVENILE	1	0	1
TRAFFIC CITATIONS	11	19	30
NON TRAFFIC CITATIONS	1	3	4
PARKING CITATIONS	0	0	0
WARNINGS	7	15	22
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	0	1	1
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9946	29488	39434
GALLONS OF GASOLINE USED	959.53	2723.5	3683.03
REPAIRS/MAINTENANCE	1433.69	4633.09	6066.78
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	2	21.50	23.5
PRELIMINARY HEARINGS	4	23.50	27.5
PRETRIAL	0	0.00	0
INVESTIGATIONS	15.25	14.00	29.25
ARRESTS	0	4.00	4
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	24	32.00	56
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	1.5	5.50	7
TOTAL HOURS	46.75	100.50	147.25



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

APRIL 2019

WDPD INCIDENT REPORTS **TOTAL: 2**

- 1 Sex Crimes – Rape (occurred outside of school)
- 1 Sex Crimes – Indecent Exposure

SRO / SECURITY DETAILS & LOGS **TOTAL: 153**

- 72 Security General
- 4 Security Cafeteria
- 1 Security Parking Lot

- Instruct SRO Student Program
- Instruct SRO Faculty Program
- 3 Instruct DARE Program

- Attend Court
- 12 Attend Meeting
- 1 Attend Training

- 5 Assist Student
- 22 Assist Teacher
- 11 Assist Administrator
- Assist Juv. Prob. Officer
- 1 Assist Nurse / EMS
- Assist Other

- Student Transport
- Student Missing / Search
- 1 Student Monitoring

- Suspicious Incident / person
- K-9 Drug Search
- 13 School Safety Drill
- 7 Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 155



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	28
MIDDLE SCHOOL	32
E.U. INTERMEDIATE	46
CURT. PRIMARY	40
ADMIN. BUILDING	2
BUS GARAGE	0
OTHER	7

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #:	MS	24182	Total Involvements this period:	2
DL School / Student ID #:	EU	26190	Total Involvements this period:	2
DL School / Student ID #:	EU	26101	Total Involvements this period:	2
DL School / Student ID #:	EU	26199	Total Involvements this period:	1
DL School / Student ID #:	EU	26140	Total Involvements this period:	1
DL School / Student ID #:	EU	26193	Total Involvements this period:	2
DL School / Student ID #:	EU	26113	Total Involvements this period:	6
DL School / Student ID #:	CP	31092	Total Involvements this period:	8
DL School / Student ID #:	CP	30105	Total Involvements this period:	1

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

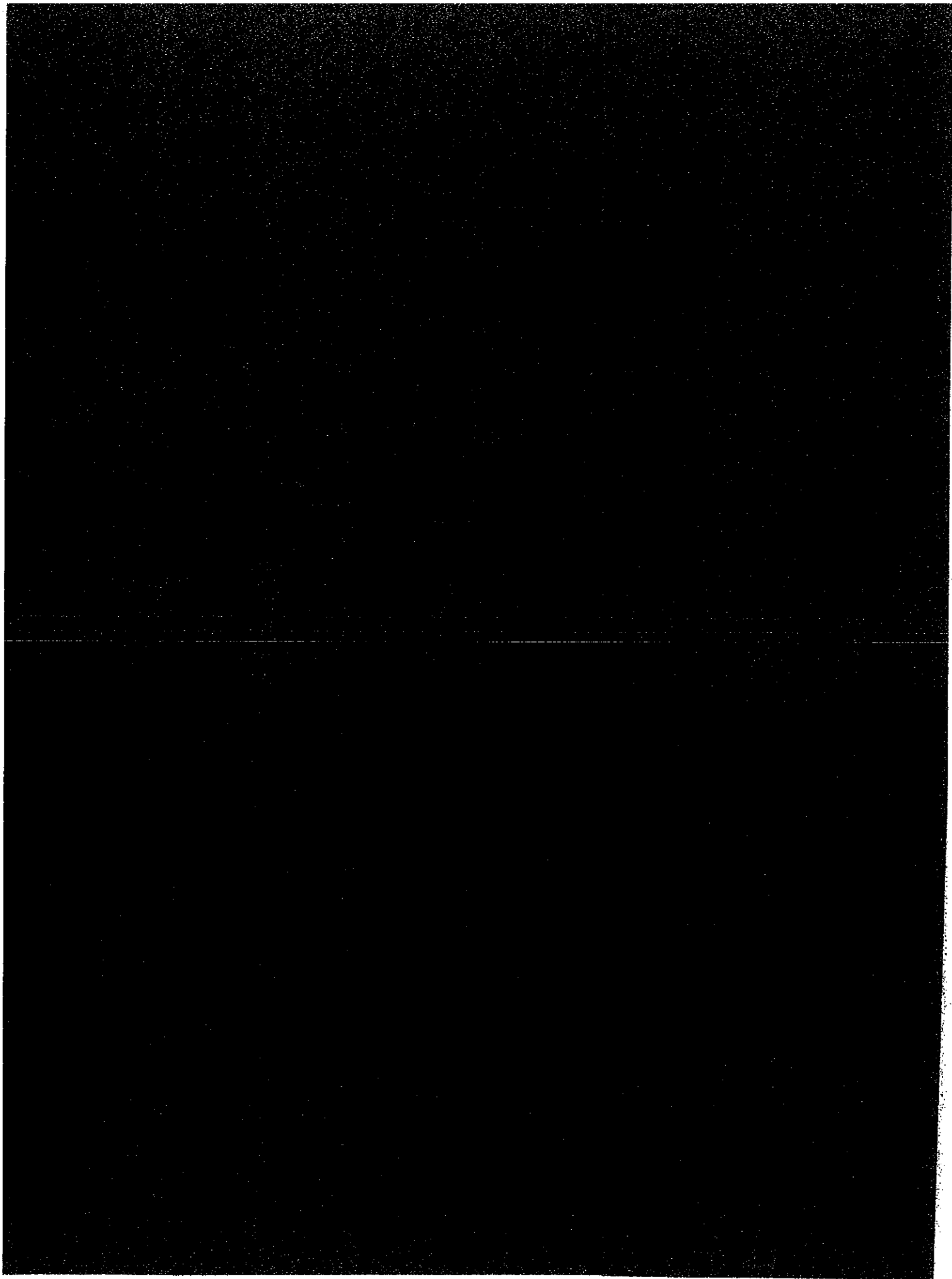
<u>Number of Classes</u>	<u>Grade Level</u>	
14	1 ST Grade	Charlie Check First

SRO Programs

INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
None		

See attached WDPD reports for more detail and/or any notes regarding specific incidents.



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT


MR. PAYNE.....

9

Code Enforcement

April 30, 2019

1. Issued 23 Occupancy Permits
2. Issued 27 Building Permits
3. Performed 44 site inspections
4. No Planning Commission meeting was held.
5. No Zoning Hearing Board meeting was held.
6. Attended continuing education on the changes to the new building code.



William Payne
Code Enforcement Officer

**West Deer Township
Building Permit Report
APRIL, 2019**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
04/01/2019	P19-043	Deck	CHARLES & LACIE CLAYPOLE	103 REAGHARD DR	1511-J-339	\$1,500.00	\$25.00
04/03/2019	P19-044	Solar Panel		196 WEST STARZ RD	1359-P-162	\$24,735.00	\$340.00
04/08/2019	P19-045	Shed	NORBERT K & SANDRA MILLER	19 CREST ST	1512-S-241	\$3,000.00	\$30.00
04/12/2019	P19-046	Single Family Dwelling	JASON & CATHERINE PASCHEL	324 MONIER RD	2011-A-278	\$820,000.00	\$2,154.00
04/12/2019	P19-047	Retaining wall	KEVIN & MARYANN KEHRER	4793 BAYFIELD RD	1079-B-334	\$1,800.00	\$25.00
04/12/2019	P19-048	Addition	DONALD C LEIGHT	196 WEST STARZ RD	1359-P-162	\$19,500.00	\$252.60
04/16/2019	P19-049	Addition	RICHARD T & LINDA BOLAND	4707 WOODLAKE DR	1213-S-67	\$8,000.00	\$20.00
04/16/2019	P19-050	Above Ground Pool	FREDERICK & MARSHA SNYDER SR	1014 MACARTHUR DR	1219-J-328	\$5,000.00	\$44.00
04/17/2019	P19-051	Shed	MICHAEL & MEGAN EVANS	509 SHADOW CT	1667-J-015	\$4,300.00	\$20.00
04/22/2019	P19-052	Shed	FRANK & DARLENE J LAMALFA	41 HUNTER RD	2010-E-208	\$2,200.00	\$25.00
04/23/2019	P19-053	Above Ground Pool	JONATHAN L & TARA MOORE	4805 BAYFIELD RD	1079-B-323	\$12,000.00	\$44.00
04/24/2019	P19-054	Single Family Dwelling	BRENNAN GROUP, LP	340 SADDLEBROOK RD.	1666-R-100-18A	\$175,000.00	\$630.00
04/24/2019	P19-055	Single Family Dwelling	BRENNAN GROUP, LP	336 SADDLEBROOK RD.	1666-R-100-18B	\$175,000.00	\$630.00

**West Deer Township
Building Permit Report
APRIL, 2019**

04/24/2019	P19-056	Single Family Dwelling	BRENNAN GROUP, LP	334 SADDLEBROOK RD.	1666-R-100-18C	\$175,000.00	\$630.00
04/24/2019	P19-057	Single Family Dwelling	BRENNAN GROUP, LP	338 SADDLEBROOK RD.	1666-R-100-18D	\$175,000.00	\$630.00
04/24/2019	P19-058	Single Family Dwelling	TODD FINN	233 MOUNTAINVIEW RD.	1510-N-275	\$215,000.00	\$733.20
04/25/2019	P19-059	Patio Pad	BETHANY MAZON	1413 SANDSTONE DR	1670-L-012	\$5,000.00	\$20.00
04/26/2019	P19-060	Fence	EVAN & PIPER CULLEN	3502 VALLEYFIELD DR	1214-J-217	\$4,500.00	\$40.00
04/29/2019	P19-061	In Ground Pool	TIMOTHY & ERICA STEELE	1920 Saxonburg Blvd.	1670-L-65	\$12,000.00	\$64.00
04/29/2019	P19-062	Electrical Service	GEORGE & DEBORAH KUHN JR	133 DEER CREEK VALLEY RD	1671-M-179	\$600.00	\$20.00
04/29/2019	P19-063	In Ground Pool	CHRIS TOTTH	894 ASHLEY RD.	1669-S-41	\$50,000.00	\$64.00
04/29/2019	P19-064	Single Family Dwelling	GLASSO BUILDING CO., LLC	907 COPPER CREEK TRAIL	1667-N-76B	\$150,000.00	\$567.00
04/29/2019	P19-065	Single Family Dwelling	GLASSO BUILDING CO., LLC	905 COPPER CREEK TRAIL	1667-N-76A	\$150,000.00	\$567.00
04/29/2019	P19-066	Single Family Dwelling	GLASSO BUILDING CO., LLC	910 COPPER CREEK TRAIL	1667-N-64B	\$150,000.00	\$567.00
04/30/2019	P19-067	Single Family Dwelling	GLASSO BUILDING CO., LLC	912 COPPER CREEK TRAIL	1667-N-64A	\$150,000.00	\$567.00
04/30/2019	P19-068	Demolition	WEST DEER TOWNSHIP	1024 Mueller Street	1668-S-240	\$9,200.00	N/A
Totals: 27						\$2,498,335.00	\$8,708.80

**West Deer Township
Building Permit Report
APRIL, 2019**

Permit Type	Count	Construction Cost	Fee Total
Above Ground Pool	2	\$17,000.00	\$88.00
Accessory Structure	2	\$8,000.00	\$50.00
Addition	2	\$27,500.00	\$272.60
Deck	1	\$1,500.00	\$25.00
Demolition	1	\$9,200.00	\$
Fence	1	\$4,500.00	\$40.00
In Ground Pool	2	\$62,000.00	\$128.00
Other	2	\$2,400.00	\$45.00
Shed	2	\$6,500.00	\$45.00
Sign Permit	1	\$	\$
Single Family Dwelling	10	\$2,335,000.00	\$7,675.20
Solar Panel	1	\$24,735.00	\$340.00
Permit Status			
Issued	27	\$2,498,335.00	\$8,708.80
Count		Construction Cost	Fee Total

**West Deer Township
Occupancy Permit Report
APRIL, 2019**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
04/01/2019	O19-043	1669-K-307	ROGER WOOD	210 ORCHARD ST	Single Family Home	No
04/03/2019	O19-044	1507-H-220-5E	CHERI RITZ & JAIME TRACKTENBERG	5020 FOXWOOD COURT	Single Family Home	No
04/03/2019	O19-045	1669-M-095	JAMIESON & TEAGUE HORNICAK	1000 ASHLEY RD	Single Family Home	No
	O19-046	DELETED				
04/04/2019	O19-047	1666-R-100-27A	BRENNAN GROUP LP	399 SADDLEBROOK RD	Quad	Yes
04/04/2019	O19-048	1666-R-100-23D	BRENNAN GROUP, LP	384 SADDLEBROOK RD	Quad	Yes
04/15/2019	O19-049	1357-C-182	ROGER & JUDITH CAPRETTA	182 STEEPLECHASE CIRCLE	Quad	No
04/15/2019	O19-050	1357-A-329	ANDREW HICKMAN	375 PARTRIDGE RUN RD	Single Family Home	No
04/15/2019	O19-051	1357-E-263	CHAD & JENNA BARRON	107 SQUIRREL HOLLOW RD	Single Family Home	No
04/16/2019	O19-052	1508-J-328	FRANK PERRIELLO & KAITLIN WOLZ	4008 CRESTWOOD DR	Single Family Home	No
04/16/2019	O19-053	1507-H-176	ALICE MARYANNA DEETS	4058 CRESTWOOD DR	Single Family Home	No
04/16/2019	O19-054	1666-R-100-26C	RONALD & PAULINE MASZAK	409 SADDLEBROOK RD	Quad	Yes
04/16/2019	O19-055	1357-E-327	JEREMY & JEANEAN DONOVAN	153 PARTRIDGE RUN RD	Single Family Home	No
04/23/2019	O19-056	1671-G-388	JASON ALLER	573-575 BENJAMIN ST	Duplex/Carriage House	No
04/23/2019	O19-057	1835-A-108	SEAN & AMY MCINTYRE	1148 MIDDLE RD. EXT	Single Family Home	Yes

**West Deer Township
Occupancy Permit Report
APRIL, 2019**

04/23/2019	O19-058	2013-N-96	JORDAN GUNTRUM & DANIELLE CHRISTY	439 BIRCH LANE	Single Family Home	No
04/23/2019	O19-059	1361-M-254	ALL STAR DEVELOPMENT	22 OAK ST	Single Family Home	No
04/23/2019	O19-060	1361-M-255	ALL STAR DEVELOPMENT	24 OAK ST	Single Family Home	No
04/23/2019	O19-061	1668-M-67	MATTHEW RENNER & REBECCA LEE	336 OAK RD	Single Family Home	No
04/24/2019	O19-062	1666-R-100-24C	JAMES & ESTHER JAMES	388 SADDLEBROOK RD	Quad	Yes
04/29/2019	O19-063	1363-J-341	PAULA AGUILAR & MARCOS NAVARRETE	525 BAILLES RUN RD	Single Family Home	No
	O19-064	DELETED				
04/29/2019	O19-065	2193-K-395	STARLING HALL LAND, LLC	993 DEER CREEK RD.	Miscellaneous	No
04/29/2019	O19-066	1668-R-119	ARTHUR TROYAN	201 PINE LANE	Single Family Home	No
04/29/2019	O19-067	1360-J-19	KELLY MORROW	103 MCCLURE DR	Single Family Home	No

Total Fees Collected by Month

April- \$500

Total Fees Collected

Grand Total - \$500

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2019 To 04/30/2019

Date	Inspection Type	Inspector	Parcel Owner/Address	Legal Address	Permit No.	Status	Inspector
4/1/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	392 SADDLEBROOK RD	1666-R- 100-24D	Failed	William Payne
4/1/2019	Drywall		409 SADDLEBROOK RD., GIBSONIA, PA, 15044	409 SADDLEBROOK RD	1666-R- 100-26C	Passed	William Payne
4/1/2019	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	392 SADDLEBROOK RD	1666-R- 100-24D	Passed	William Payne
4/1/2019	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	392 SADDLEBROOK RD	1666-R- 100-24D	Passed	William Payne
4/2/2019	Footer		892 ASHLEY RD., GIBSONIA, PA, 15044	892 ASHLEY RD.	1510-D-72	Passed	William Payne
4/2/2019	Footer		49 Shuster, Gibsonia, PA, 15044	49 SHUSTER RD	1837-F-128	Passed	William Payne
4/2/2019	Footer		35 BLANCHARD RD., TARENTUM, PA, 15084	35 BLANCHARD RD	2014-E-146	Passed	William Payne
4/4/2019	Electrical/Plumbing		384 SADDLEBROOK RD, GIBSONIA, PA, 15044	384 SADDLEBROOK RD	1666-R- 100-23D	Passed	William Payne
4/4/2019	Final		384 SADDLEBROOK RD, GIBSONIA, PA, 15044	384 SADDLEBROOK RD	1666-R- 100-23D	Passed	William Payne
4/4/2019	Floodplain		399 SADDLEBROOK RD., GIBSONIA, PA, 15044	399 SADDLEBROOK RD	1666-R- 100-27A	Passed	William Payne
4/4/2019	Framing		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Open	William Payne
4/4/2019	Final		399 SADDLEBROOK RD., GIBSONIA, PA, 15044	399 SADDLEBROOK RD	1666-R- 100-27A	Passed	William Payne
4/4/2019	Electrical/Plumbing		399 SADDLEBROOK RD., GIBSONIA, PA, 15044	399 SADDLEBROOK RD	1666-R- 100-27A	Passed	William Payne
4/5/2019	Site Inspection		803 LITTLE DEER CREEK VALLEY RD., RUSSELLTON, PA, 15076	803 LITTLE DEER CREEK VALLEY RD.	1361-H-257	Failed	William Payne
4/5/2019	Insulation		1426 PITTSBURGH RD., VALENCIA, PA, 16059	3530 Cedar Ridge Road	1214-E-299	Passed	William Payne
4/5/2019	Fireblocking		1426 PITTSBURGH RD., VALENCIA, PA, 16059	3530 Cedar Ridge Road	1214-E-299	Passed	William Payne
4/8/2019	Footer		23 SUPERIOR RD, TARENTUM, PA, 15084	23 SUPERIOR RD	1672-N-261	Passed	William Payne
4/9/2019	Framing		12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Failed	William Payne
4/12/2019	Foundation		49 Shuster, Gibsonia, PA, 15044	49 SHUSTER RD	1837-F-128	Passed	William Payne
4/12/2019	Floodplain		49 Shuster, Gibsonia, PA, 15044	49 SHUSTER RD	1837-F-128	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2019 To 04/30/2019

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
4/12/2019	Floodplain		70 CREIGHTON RUSSELLTON, TARENTUM, PA, 15084	70 CREIGHTON RUSSELLTON	1362-A-010	Passed	William Payne
4/15/2019	Framing		70 CREIGHTON RUSSELLTON, TARENTUM, PA, 15084	70 CREIGHTON RUSSELLTON	1362-A-010	Failed	William Payne
4/15/2019	Final		70 CREIGHTON RUSSELLTON, TARENTUM, PA, 15084	70 CREIGHTON RUSSELLTON	1362-A-010	Failed	William Payne
4/19/2019	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	394 SADDLEBROOK RD	1666-R-100-24A	Passed	William Payne
4/19/2019	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	394 SADDLEBROOK RD	1666-R-100-24A	Passed	William Payne
4/19/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	394 SADDLEBROOK RD	1666-R-100-24A	Passed	William Payne
4/22/2019	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	405 SADDLEBROOK RD	1666-R-100-26D	Passed	William Payne
4/22/2019	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	405 SADDLEBROOK RD	1666-R-100-26D	Passed	William Payne
4/22/2019	Drywall		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	394 SADDLEBROOK RD	1666-R-100-24A	Passed	William Payne
4/22/2019	Footer		132 RING NECK CT, GIBSONIA, PA, 15044	324 MONIER RD	2011-A-278	Passed	William Payne
4/22/2019	Footer		132 RING NECK CT, GIBSONIA, PA, 15044	324 MONIER RD	2011-A-278	Failed	William Payne
4/22/2019	Floodplain		132 RING NECK CT, GIBSONIA, PA, 15044	324 MONIER RD	2011-A-278	Passed	William Payne
4/22/2019	Floodplain		106 TARENTUM CULMERVILLE RD., TARENTUM, PA, 15084	106 TARENTUM CULMERVILLE RD	2013-S-134	Passed	William Payne
4/22/2019	Footer		106 TARENTUM CULMERVILLE RD., TARENTUM, PA, 15084	106 TARENTUM CULMERVILLE RD	2013-S-134	Passed	William Payne
4/23/2019	Final		1148 MIDDLE RD. EXT., GIBSONIA, PA, 15044	1148 MIDDLE RD EXT	1835-A-108	Failed	William Payne
4/24/2019	Footer		3534 CEDAR RIDGE RD., ALLISON PARK, PA, 15101	3534 CEDAR RIDGE RD.	1214-E-303	Passed	William Payne
4/24/2019	Footer		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3536 CEDAR RIDGE RD.	1214-E-305	Passed	William Payne
4/24/2019	Final		1148 MIDDLE RD. EXT., GIBSONIA, PA, 15044	1148 MIDDLE RD EXT	1835-A-108	Open	William Payne
4/24/2019	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	405 SADDLEBROOK RD	1666-R-100-26D	Passed	William Payne
4/24/2019	Fireblocking		12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2019 To 04/30/2019

Inspection Date	Inspection Type	Parcel owner	Parcel Owner Mailing	Legal Address	Parcel ID	Settle	Inspector
4/24/2019	Framing		12 CHRISTONIA RD, GIBSONIA, PA, 15044	12 CHRISTONIA RD	1358-K-341	Passed	William Payne
4/24/2019	Electrical/Plumbing		1148 MIDDLE RD. EXT., GIBSONIA, PA, 15044	1148 MIDDLE RD EXT	1835-A-108	Passed	William Payne
4/29/2019	Footer		103 REAGHARD DR, CHESWICK, PA, 15024	103 REAGHARD DR	1511-J-339	Passed	William Payne
4/30/2019	Framing		103 REAGHARD DR, CHESWICK, PA, 15024	103 REAGHARD DR	1511-J-339	Passed	William Payne

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 04/01/2019 To 04/30/2019**

Count by Type

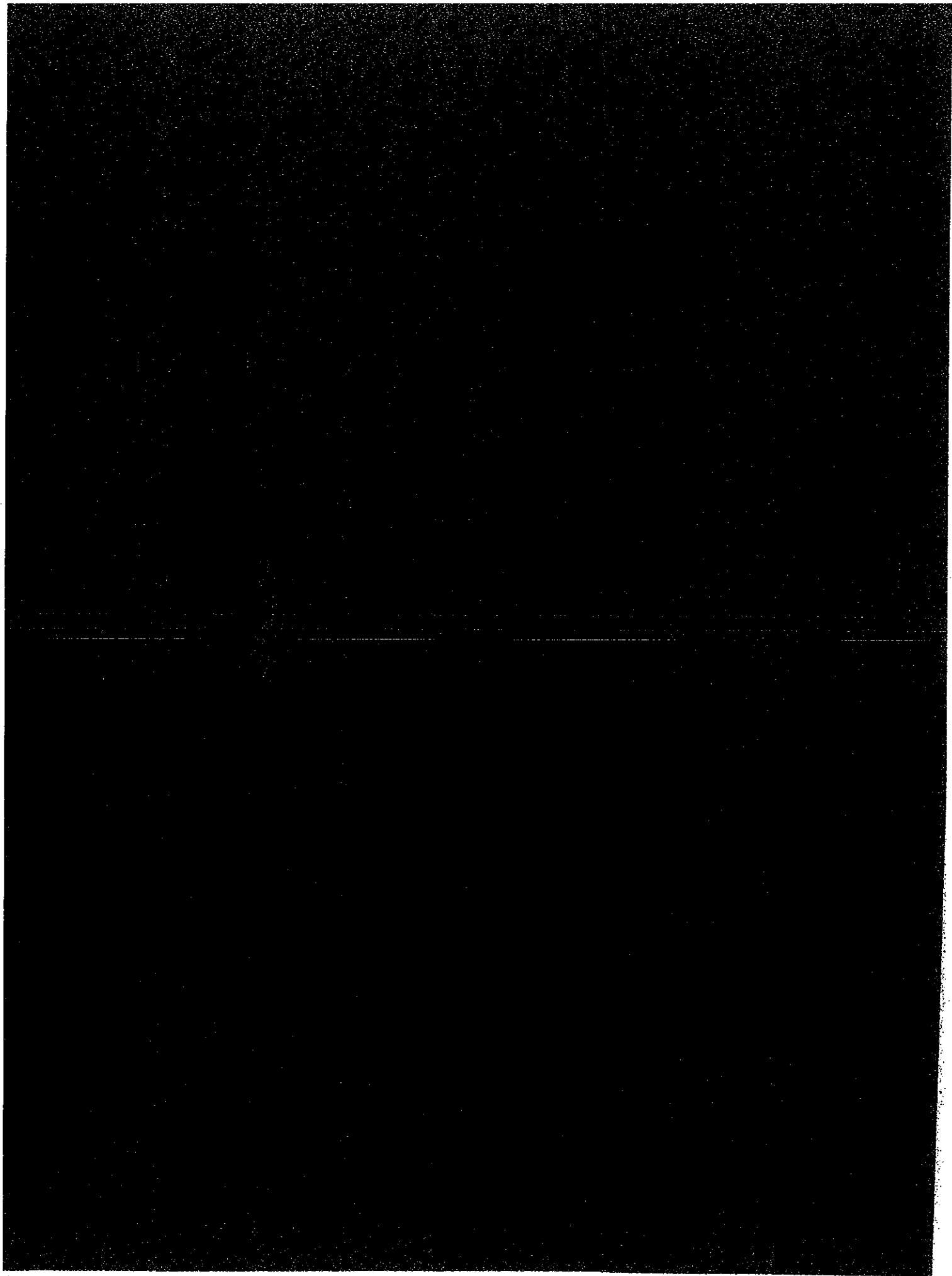
Type	Count
Drywall	2
Electrical/Plumbing	3
Final	5
Fireblocking	5
Floodplain	5
Footer	10
Foundation	1
Framing	8
Insulation	4
Site Inspection	1
Total	44

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 04/01/2019 To 04/30/2019

Count by Status

Status	Count
Failed	8
Open	2
Passed	34
Total	44



REPORT FROM THE PARKS AND RECREATION BOARD

MRS. AMY STARK, CHAIRWOMAN.....

10

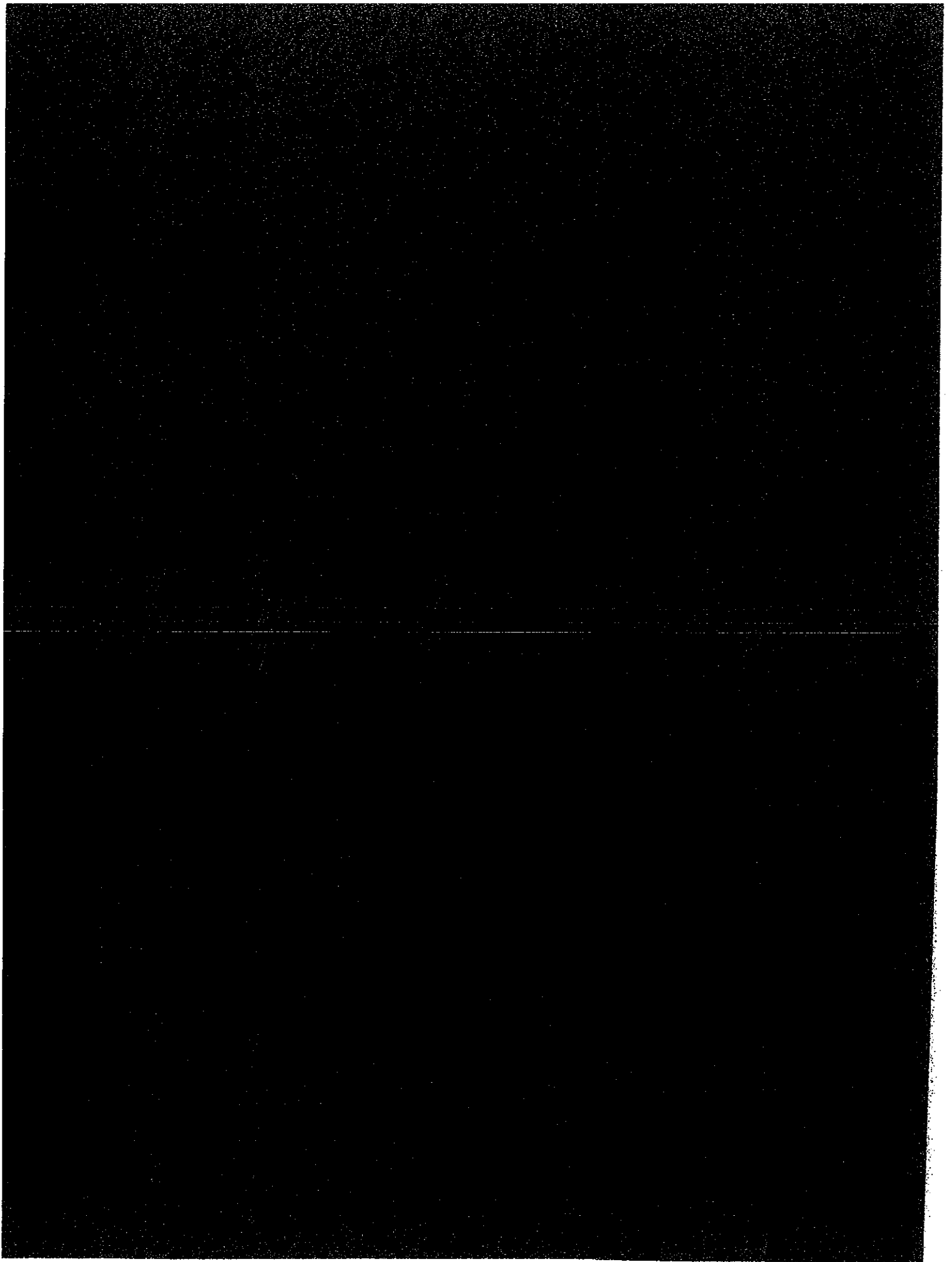
Parks & Recreation Report

May 15th, 2019

- Our last meeting was April 24, 2019 followed by a Community Days Meeting.
- Family Fishing Night – May 31st 6:00-9:00PM at Deer Lakes Park
- Senior Luncheon – June 11th at the Senior Center
- Movie in the Park – June 21st at Bairdford Park. Time and movie TBD.
- 80's in the Park – June 28th 8:00PM at Bairdford Park
- Our next meeting is May 22, 2019 with a Community Days meeting to follow.

West Deer Township
Parks & Recreation
2019 Accounting

Date	Event	Type of Payment -	Vendor/Donator	Description	Debit	Credit	Event Budget	Event Total	% of Budget Used	Year to Date Total
3/6/19	Egg Hunt	Reimbursable	AMCO Johns	Port o Johns	\$205.00		\$1,500.00	\$1,191.87	79.46%	\$205.00
3/15/19		Check	Walmart	Candy	\$134.86					\$339.86
3/19/19		Amy Stark Sam's/Walmart CC	Sam's Club	Candy	\$291.80					\$631.66
3/25/19		Check	Change	Change	\$100.00					\$731.66
3/29/19			Charles's Self Storage	Donation		\$100.00				\$631.66
4/5/19		Amy Stark Sam's/Walmart CC	Walmart	Gift Cards & Supplies	\$83.62					\$715.28
4/11/19		Amy Stark Sam's/Walmart CC	Walmart	Prizes	\$169.30					\$884.58
4/11/19		Amy Stark Sam's/Walmart CC	Sam's Club	Prizes & Drinks	\$207.29					\$1,091.87
4/14/19			Profit	Donations/Sales		\$121.00				\$970.87
4/14/19		Reimbursed to Arjona	Dunkin Donuts	Donuts	\$38.00					\$1,008.87
4/14/19		Reimbursed to Carol	Dry Cleaner	Costume cleaning	\$25.00					\$1,033.87
4/14/19		Reimbursed to Amy	Seniors	Tape purchase	\$15.00					\$1,048.87
4/27/19		Donation	DLSD Fundraiser	Donation	\$143.00					\$1,191.87



ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

MR. SHOUP.....

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SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

APRIL 2019 ENGINEER'S REPORT
WEST DEER TOWNSHIP
Prepared May 6, 2019

VIA EMAIL

1. **MEETING ATTENDANCE**

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting – April 17, 2019

2. **DEVELOPMENTS/PROJECTS**

Shoup Engineering has provided input into the following developments/projects:

- 2019 Road Improvement Project – Youngblood Paving began work on April 25, 2019. Milling and paving of the Fawn Haven Plan and Kaufman Road should be complete by the date of the Board meeting on May 15, 2019. Work on the other streets will commence soon.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- None

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

THE BOARD IS IN RECEIPT OF THE ATTACHED RESIGNATION LETTER FROM PART-TIME OFFICER KOREY ZARNICK, EFFECTIVE MAY 9, 2019.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ACCEPT THE RESIGNATION OF OFFICER KOREY ZARNICK AS A PART-TIME POLICE OFFICER OF WEST DEER TOWNSHIP EFFECTIVE MAY 9, 2019.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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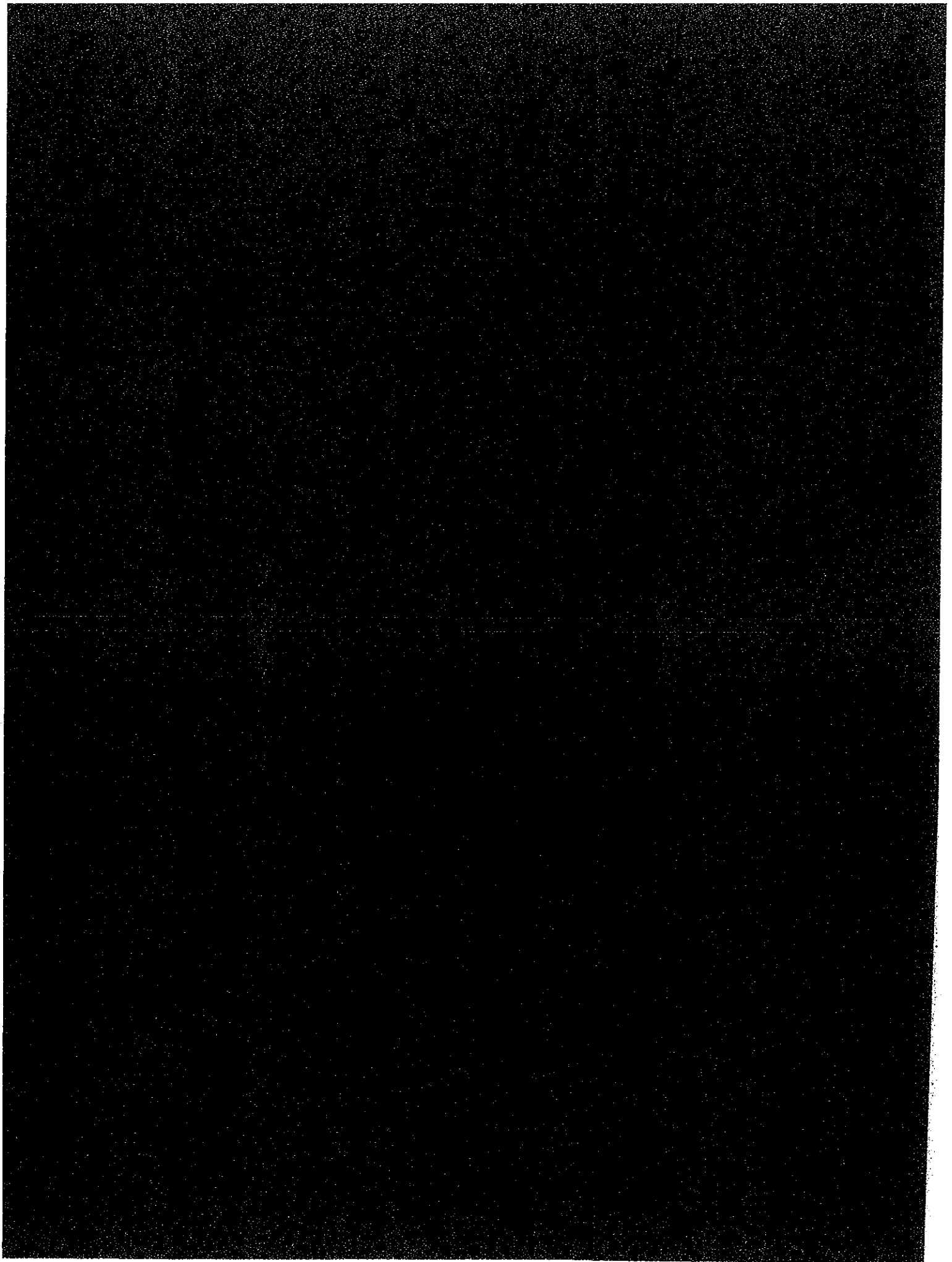
Dear Chief Lape, Please accept this letter as a formal notification that I am resigning from my position as a patrolman with the West Deer Police Department as of 05/09/2019. Thank you for the opportunity to work for such a great department. I wish you all a safe career.

Korey Zarnick

A handwritten signature in black ink that reads "Korey Zarnick". The signature is written in a cursive style with a large, stylized initial 'K'.

05/09/2019

Badge #2358



APPROVAL: FULL-TIME OFFICER PROCESS

AT ITS LAST MEETING, THE BOARD OF SUPERVISORS RECEIVED A MEMO FROM CHIEF LAPE REQUESTING THE PROMOTION OF TWO PART-TIME POLICE OFFICERS TO FULL-TIME STATUS.

CHIEF LAPE....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE FULL-TIME OFFICER PROMOTION PROCESS AS PRESENTED BY CHIEF LAPE, AND TO PLACE A MOTION ON THE JUNE AGENDA FOR THE PROMOTION OF (ONE/TWO) OFFICER(S).

	MOTION	SECOND	AYES	NAYES
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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West Deer Twp. Police

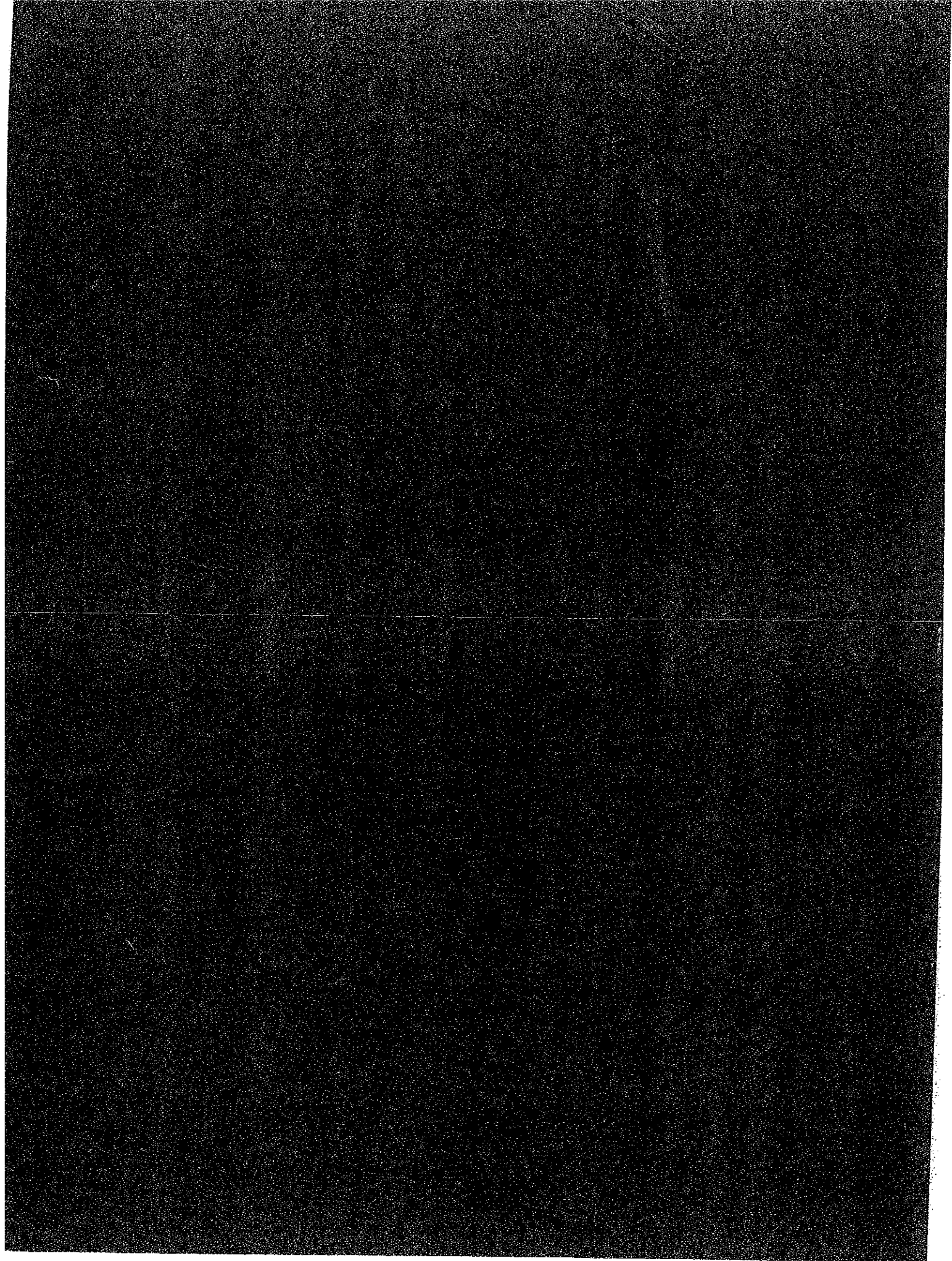
MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Hiring Full Time Officers
Date: May 9, 2019

Daniel,

At the April Board of Supervisors meeting discussion was held in reference to hiring additional full time officers. Permission was given to place on the agenda for May's meeting for us to begin the testing process for hiring of full time officers from our current staff of part time officers. The process will include a written test, written essay and an oral interview. For the month of June we would ask the Board of Supervisors to place on the agenda to hire the top two officers from the list created by the testing process.

In my proposal also was the request to promote a current full time officer to the position of Sergeant. In June of 2017 a list was created when Officer Loper was promoted to the position of Sergeant. As I explained last month the list is good for two years and will be expiring June 20th of this year. To prevent the expense of going through the process again that is why I am asking that we promote in June. As I mentioned before with the addition of the school responsibilities and the increase with other mandated duties coming from the state and federal governments has put a strain on the administrative staff. The officer next on the list is Mike Shurina. I am asking that we promote in June Officer Mike Shurina to the position of Sergeant.



AUTHORIZATION: SALE OF PUBLIC WORKS DUMP TRUCK

THE TOWNSHIP ADVERTISED FOR THE SALE OF A 2010 FORD F550 SUPER DUTY FIVE-TON DUMP TRUCK, 6.4 AUTOMATIC TRANSMISSION WITH ANGLE PLOW & CARBIDE BLADES, & TAILGATE SALT SPREADER. COLOR: RED. INSPECTION: MAY/2019, MILEAGE APPROX. 58,415 – AS-IS CONDITION.

SEALED BIDS WERE RECEIVED AND OPENED ON THURSDAY, MAY 9, 2019 AT 1:30 P.M.

THE FOLLOWING FIVE BIDS WERE RECEIVED:

BIDDERS:	TOTAL:
1) Hollibaugh Landscape & Excavation	\$12,643.00
2) Edward Colosomo Auto Sale	\$10,125.00
3) Morow's Masonry & Restoration, Inc.	\$ 8,001.00
4) Dan Loughlin	\$ 7,890.69
5) Gary Parrish	\$ 6,389.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SALE OF THE 2010 FORD F550 PUBLIC WORKS DUMP TRUCK TO HOLLIBAUGH LANDSCAPE & EXCAVATION, IN THE AMOUNT OF \$12,643.00, AS-IS CONDITION.

	MOTION	SECOND	AYES	NAYES
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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AUTHORIZATION: SALE OF PUBLIC WORKS MOWER

THE TOWNSHIP ALSO ADVERTISED FOR THE SALE OF A 2013 HUSTLER SUPER Z HD MOWER, WITH 2,079 HOURS, AND IN AS-IS CONDITION.

SEALED BIDS WERE RECEIVED AND OPENED ON MAY 9TH AT 1:30 P.M.

THE FOLLOWING EIGHT BIDS WERE RECEIVED:

BIDDERS:	TOTAL:
1) Michael Hranica	\$3,986.00
2) Daniel Mator	\$2,033.00
3) Morow's Masonry & Restoration, Inc.	\$2,005.00
4) Hollibaugh Landscaping & Excavation	\$1,860.00
5) Brennan McGowan	\$1,718.19
6) Rob Kapp	\$1,502.77
7) Frank Cieslak	\$1,026.00
8) James Sokol	\$ 825.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AUTHORIZE THE SALE OF THE 2013 HUSTLER SUPER Z HD MOWER TO MICHAEL HRANICA IN THE AMOUNT OF \$3,986.00, AS-IS CONDITION.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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AUTHORIZATION: PURCHASE OF PICNIC TABLES

ATTACHED IS THE QUOTE FROM FIFTHROOM FOR SIX – 8' THERMOPLASTIC COATED METAL PICNIC TABLES IN THE AMOUNT OF \$6,400.00 UNDER THE PA COSTARS CONTRACT.

THIS PURCHASE WAS APPROPRIATED IN THE 2019 BUDGET.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO PURCHASE THE SIX PICNIC TABLES FROM FIFTHROOM IN THE AMOUNT OF \$6,400.00.

	MOTION	SECOND	AYES	NAYES
MRS. JORDAN	___	___	___	___
MRS. ROMIG	___	___	___	___
MR. VAEREWYCK	___	___	___	___
DR. DISANTI	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___

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Good Afternoon,

Per your conversation with Tim McTighe

6 - #WCT8RC – 8' Thermoplastic Coated Metal Picnic Tables



We are offering these with FREE SHIPPING

At the time of the order, please supply your tax exempt #.

Your total will be \$6,400.00.

When you wish to place this order please feel free to contact Tim McTighe or myself. We will be happy to assist you with this purchase.

Also, please feel free to contact us with any questions you may have.

Thank You,

Cindy Henry

Customer Service Specialist

Toll Free: 1.888.293.2339 ext 223 | Direct: 724.444.5362

Fifthroom.com

Connect with us: [Blog](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)

Fifthroom.com | 5410 Route 8 | Gibsonia, PA | 15044

We love referrals! If you are happy with the service we have provided, please share our website and my contact information with your family, friends, and neighbors.

Subject: RE: FIFTHROOM.COM QUOTE FOR PICNIC TABLES
Date: Thursday, April 25, 2019 at 2:52:33 PM Eastern Daylight Time
From: Cindy Henry
To: Daniel Mator
CC: Tim McTighe
Attachments: image002.jpg

Hello,

All of our products are under the COSTAR contract.

Please let me know if I may be of further assistance.

Thank You,

Cindy Henry

Customer Service Specialist
Toll Free: 1.888.293.2339 ext 223 | Direct: 724.444.5362
Fax: 724.444.5301

From: Daniel Mator <dmator@westdeertownship.com>
Sent: Thursday, April 25, 2019 12:44 PM
To: Cindy Henry <Cynthia.Henry@Fifthroom.com>
Cc: Tim McTighe <Tim.McTighe@Fifthroom.com>
Subject: Re: FIFTHROOM.COM QUOTE FOR PICNIC TABLES

Cindy:

Are these under the COSTARS state contract?

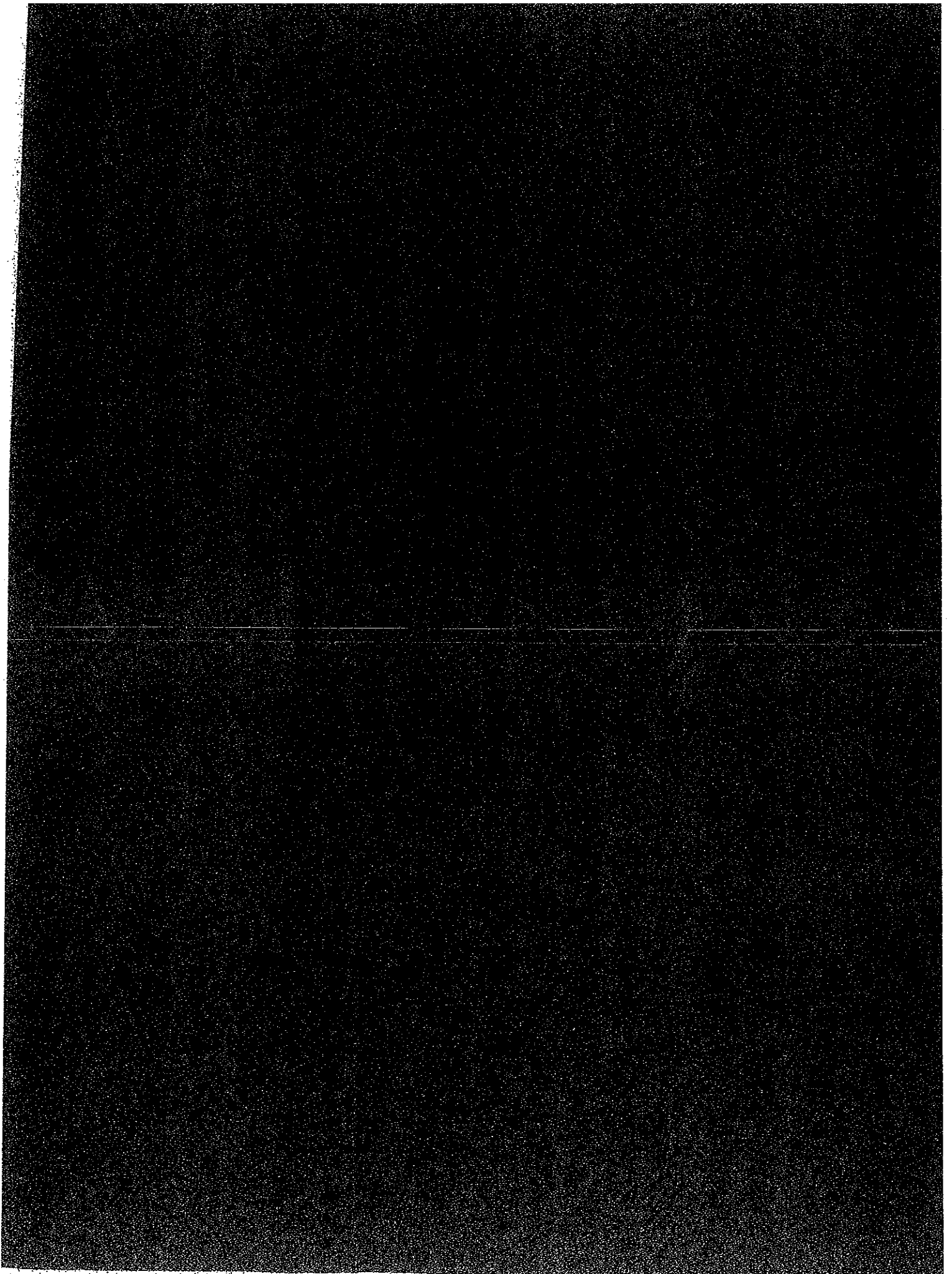
Thank you.

Daniel

--

Daniel Mator
Township Manager
West Deer Township
109 East Union Road
Cheswick, PA 15024
724.265.3680
724.265.2228-fax

From: Cindy Henry <Cynthia.Henry@Fifthroom.com>
Date: Thursday, April 25, 2019 at 12:27 PM
To: "DMATOR@WESTDEERTOWNSHIP.COM" <DMATOR@WESTDEERTOWNSHIP.COM>
Cc: Tim McTighe <Tim.McTighe@Fifthroom.com>
Subject: FIFTHROOM.COM QUOTE FOR PICNIC TABLES



DISCUSSION: PURCHASE OF SENIOR CENTER HEATING UNITS

THE TOWNSHIP WAS NOTIFIED THAT TWO OF THE SENIOR CENTER HVAC UNITS ARE IN NEED OF REPLACEMENT. MR. FRANK SHIPECK FROM SHIPECK HEATING AND COOLING PROVIDED A PROPOSAL FOR THE REPLACEMENT OF THE TWO UNITS, AND THE RECYCLING OF THE OLD UNITS FOR PARTS.

MR. SHIPECK....

17

SHIPECK HEATING & COOLING
P.O. Box 381
GIBSONIA, PENNSYLVANIA 15044

PROPOSAL

Page No. _____ of _____ Pages

(724) 265-3984
FAX (724) 265-5302

JOB NAME / NO.	
LOCATION WEST DEER	
PHONE	
DATE 5-8-19	

To: WEST DEER TWP.

We hereby submit specifications and estimates for:

Replace 2 of 4 Roof-Top units.
 #1 Allied unit is a 5 Ton AC with 105,000 BTU of Heat.
 #3 unit is a 5-Ton AC with a 150,000 BTU 2-stage of Heat.
 These 2 units are approx. 14 yrs old and the other 2 units are approx. 9 yrs. old. The 2 units that are taken down will be stripped of any good parts and the remaining unit will be hauled away.

5-Ton 105,000 - \$6,800.00
 5-Ton 150,000 - \$7,400.00
 \$14,200.00

WE PROPOSE hereby to furnish material and labor, complete in accordance with these specifications, for the sum of fourteen thousand two hundred 00/100 dollars (\$ 14,200.00).

Payable as follows:

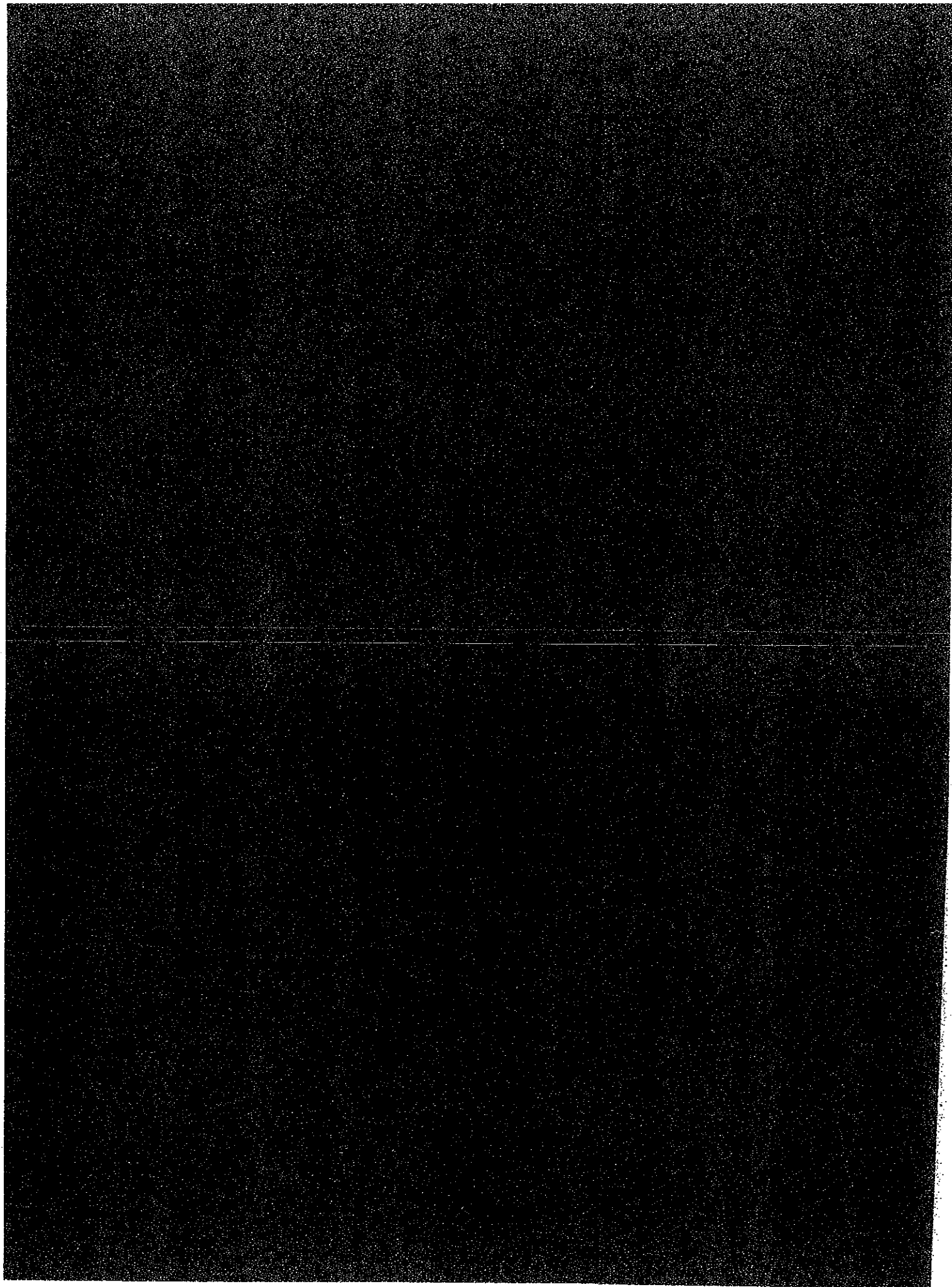
one Half Total @ beginning of Job
and remainder @ Job completed

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



DISCUSSION: POLICE SERGEANT PROMOTION

CHIEF LAPE REQUESTED THAT A FULL-TIME POLICE OFFICER BE PROMOTED TO SERGEANT, GIVING THE DEPARTMENT A COMPLIMENT OF FOUR SERGEANTS.

CHIEF LAPE....

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West Deer Twp. Police

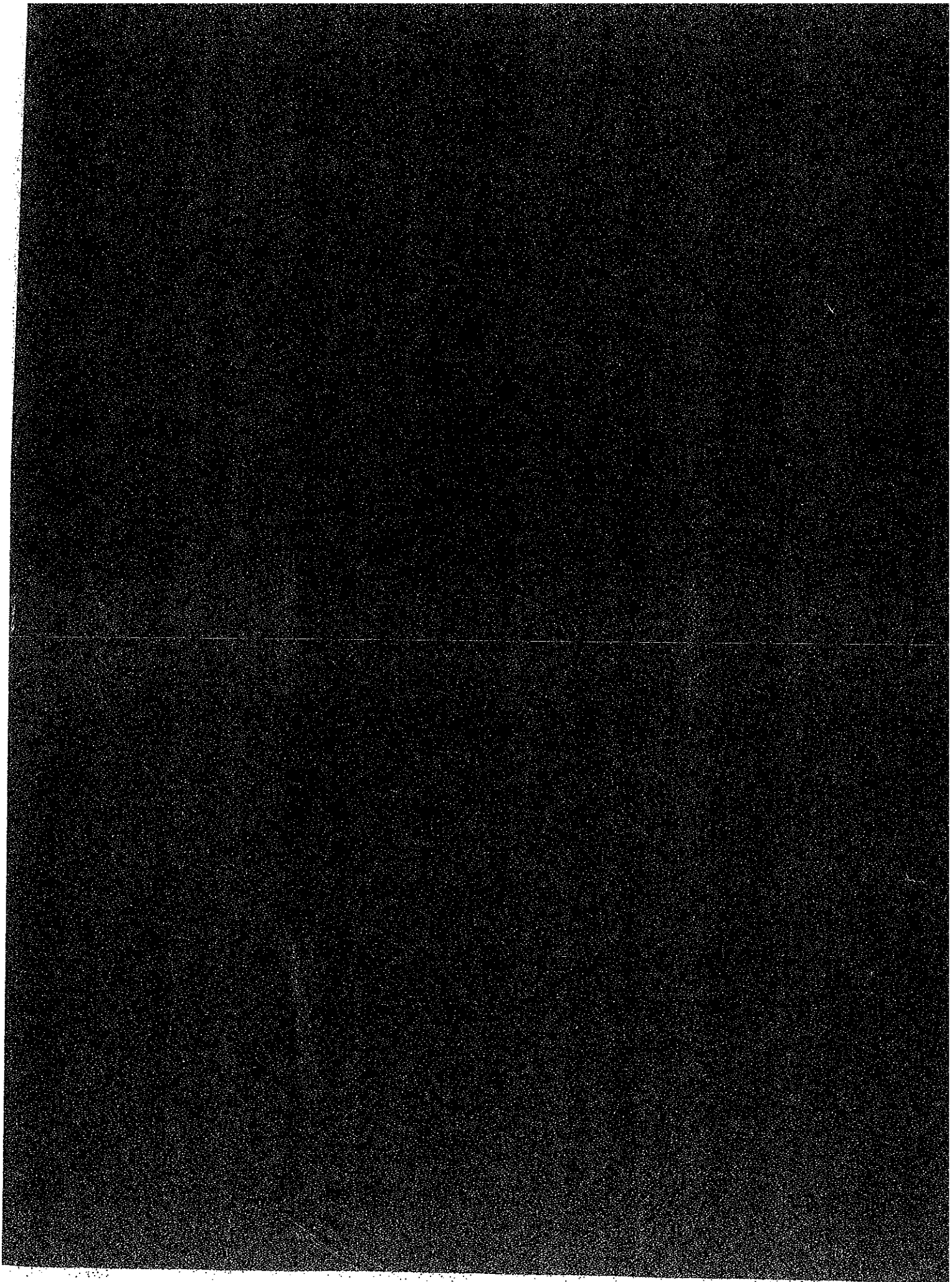
MEMO

To: Daniel Mator, Township Manager
From: Jonathan D. Lape, Chief of Police
Subject: Hiring Full Time Officers
Date: May 9, 2019

Daniel,

At the April Board of Supervisors meeting discussion was held in reference to hiring additional full time officers. Permission was given to place on the agenda for May's meeting for us to begin the testing process for hiring of full time officers from our current staff of part time officers. The process will include a written test, written essay and an oral interview. For the month of June we would ask the Board of Supervisors to place on the agenda to hire the top two officers from the list created by the testing process.

In my proposal also was the request to promote a current full time officer to the position of Sergeant. In June of 2017 a list was created when Officer Loper was promoted to the position of Sergeant. As I explained last month the list is good for two years and will be expiring June 20th of this year. To prevent the expense of going through the process again that is why I am asking that we promote in June. As I mentioned before with the addition of the school responsibilities and the increase with other mandated duties coming from the state and federal governments has put a strain on the administrative staff. The officer next on the list is Mike Shurina. I am asking that we promote in June Officer Mike Shurina to the position of Sergeant.



DISCUSSION: NEWSLETTER CONTENT

THE BOARD AUTHORIZED MOLNAR PRINTING TO PRINT, PREPARE, AND MAIL A NEWSLETTER IN JULY OF THIS YEAR. WITH LEAD TIMES, MR. MATOR AND MR. MOLNAR ARE AIMING FOR SUBMISSION IN EARLY JUNE.

OVER THE YEARS THE TOWNSHIP HAS SUBMITTED ARTICLES TO "THE TOWN FLYER." MANY OF THESE WILL BE UPDATED AND RE-USED, BUT THE ADMINISTRATION WOULD LIKE TO KNOW IF THERE ARE SPECIFIC TOPICS THE BOARD WOULD LIKE TO SEE ADDRESSED IN THE TWENTY-PAGE NEWSLETTER.

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COMMITTEE REPORTS

EMS COMMITTEE

Chairman – Mr. Vaerewyck

ENGINEERING & PUBLIC WORKS COMMITTEE

Chairwoman – Mrs. Romig

FINANCIAL, LEGAL & HUMAN RESOURCES COMMITTEE

Chairman – Dr. DiSanti

PARKS AND RECREATION COMMITTEE

Chairwoman – Mrs. Jordan

ZONING, PLANNING, & CODE COMMITTEE

Chairman – Mr. Karpuzi

NORTH HILLS COG REPORT

Mr. Karpuzi

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OLD BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

WEST DEER DOG SHELTER RABIES CLINIC

West Deer Township Municipal Building – 109 East Union Road
Saturday, May 25, 2019
2 pm to 4 pm
Cost: \$10.00
Proceeds benefits the West Deer Dog Shelter

MEMORIAL DAY SERVICES

Monday, May 27, 2019
8:30 a.m. Bairdford WW II Memorial
9:00 a.m. West Deer Township Memorial
9:30 a.m. Rural Ridge Volunteer Fire Dept.
10:15 a.m. East Deer Township Memorial
11:00 a.m. Indiana Township Memorial
11:45 a.m. Lakewood Memorial Gardens
12:30 p.m. West Deer William Fish American Legion Post 593

Services are conducted by the Veterans of the West Deer Legion and members of the Sons of the American Legion. There will be a luncheon served after the 12:30 p.m. ceremony which is sponsored by the West Deer American Legion Ladies Auxiliary. All welcome to attend.

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**SET AGENDA / Regular Business Meeting
June 19, 2019**

6:00 p.m. – Executive Session

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Approval: Promotion of Part-Time Police Officer(s)
14. Approval: Hiring of Part-time Police Officers
15. Approval: Promotion of Full-Time Police Officer
16. Authorization: Senior Center HVAC Units
17. Authorization: Purchase of a 2020 Ford Interceptor SUV
18. Authorization: Deer Lakes School District Security Agreement
19. Authorization: Deer Lakes School District Memorandum of Understanding
20. Committee Reports
21. Old Business
22. New Business
23. Set Agenda/July 17, 2019
24. Comments from the Public
25. Adjournment

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COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA AND PUBLIC-RELATED ITEMS AT THIS TIME. PLEASE APPROACH THE MICROPHONE, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO FIVE (5) MINUTES.

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ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	MOTION	SECOND	AYES	NAYES
DR. DISANTI	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MRS. ROMIG	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. VAEREWYCK	___	___	___	___

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